

# The Elizabeth Hammond Grant

## Guidance Notes



This grant was set up in 2016 by the Costume Society following a bequest from the estate of the late Elizabeth Hammond (1926-2011) a founder member of the Costume Society and a former Trustee. She was a graduate of the Royal College of Art, a teacher, embroiderer, artist and a collector of costume. Significant pieces in her collection were conserved and loaned for public display. The grant is administered by the Daphne Bullard, Kathy Callow and Elizabeth Hammond Association. Charity no 11663336.

The grant promotes museum conservation and display of clothing and clothing related textiles of all periods, styles and places of origin, held in the permanent collections of Accredited museums in the United Kingdom with an annual gross turnover of about £750,000.

The grants are intended to assist with the costs of a wide range of textile conservation projects, including preliminary assessments of the conservation required for specific items or groups of material, as well as the labour and materials for conservation work. Preference will be given to museums with dress and associated textile objects of local or national significance but with limited or no in-house conservation resources.

Conservation costs for loan items will be considered, where the object(s) in question belongs to another museum that also meets the criteria for this grant or the item(s) is on permanent loan to the applicant museum.

### The Application Form

- Who can apply? The applicant should be someone within the museum with direct management responsibility for the work proposed by the award application.
- Supporting the applicant - The seconder/moderator should be a senior person within the institution with responsibility for the work area of the project. S/he will be able to provide a supporting statement with an overview of the significance of the project to the organization.
- The total sum available for grants in any financial year will be about £5000.
- Preference will be given to projects aimed at conservation assessment, conservation or preparation for display of items where there is a long-term benefit to a collection or project.
- Projects should ideally result in increased public access to the object, for example, through display, access to stored collections, publication or other forms of information such as digitized images, websites etc. We will not support projects where 'permanent display' is used to describe the public access method. We would require an indication of a fixed period of time for which the object(s) are to be displayed. If longer term display is planned then we would require a conservation monitoring plan to indicate how fragile and sensitive objects will be managed
- Items should have local relevance or national significance where this is possible
- A brief condition report with photographs of the item/s should support the application.
- Grants will not be made to assist with living or travel expenses associated with the project, or to pay any VAT associated with the work.
- A written report on the work assisted by the grant must be submitted to the Costume Society within a month of the project's completion.
- Acknowledgement of the financial assistance of the Costume Society Elizabeth Hammond Grant must be included on the display labelling and all documentation including on-line and marketing materials. This may be by using the Logo and the name Elizabeth Hammond Grant.

Please send the completed and signed application to the Secretary of the Association at [bullard.callow.hammond.assoc@gmail.com](mailto:bullard.callow.hammond.assoc@gmail.com)

